



Policies, Rules, Guidelines and Procedures for Online Abstract Submission

Vascular Biology 2019 – NAVBO Annual Meeting
October 27-31, 2019
Asilomar Conference Grounds, Pacific Grove, CA

Call for Abstracts:

NAVBO invites you to submit an abstract and share your research, findings and work at Vascular Biology 2019 – which will feature NAVBO's **Developmental Vascular Biology and Genetics Workshop** and **Vascular Matrix Biology and Bioengineering Workshop**.

1) General Information and Policies –

- a. Abstract submission deadline is 5:00 PM (EST) August 1, 2019**
- b. Abstracts will only be accepted online (go to www.navbo.org/events/vb2019 click "Abstracts").
- c.** Abstracts will be not be published in the meeting book. You are being asked to include three key ideas or bullets which describe the main focus of your work. These bullets will be included in the Meeting Program Book. **This meeting is a forum for the presentation of new research findings, and as such the work covered by the abstract should be novel and unpublished.**
- d. **Abstract Submission:** Complete required fields in all sections. You may exit and enter the abstract submission process as many times as needed to edit and complete your abstract until 5:00 PM (eastern time) August 1, 2019.
- e. We suggest that you first develop your abstract in a word processing program such as Microsoft Word, and then copy and paste information into the appropriate section. Since there is no spell or grammar check function within the online submission process, copying and pasting will ensure greater accuracy. However, you should check for accuracy relating to symbols, mathematical expressions, etc. See a sample submission screen at the end of this section.
- f. **Abstract Size and Limitations:** **Titles of abstracts are limited to 200 characters, the abstract text is limited to 1,750 characters** (both of these numbers include spaces and punctuation). When submitting your abstract the system will alert you if it is too large. Problems regarding this have occurred for users of Firefox, Safari, Mozilla and other non-Internet Explorer browsers – if you have a problem, please call the NAVBO office (301-760-7745) or contact bernadette@navbo.org.
- g. Format:** Use the "Normal" paragraph format in the abstract box; use Arial Font, Size 10 in your Word doc. **Do not include authors' names and affiliations within the abstract body.** The name of your company or institution will appear as it does in the database. You may edit it at this time to ensure accuracy and completeness. Please enter institution names exactly the same for all authors from a single institution. Please enter complete information for all co-authors including street and email addresses. **Do not include references, credits or grant support; however, these should be acknowledged within your presentation.**
- h. **Presentation Preference:** There are two presentation formats: poster and oral. Please select your preference when submitting your abstract or select "no preference." Attention will be given to your presentation preference whenever possible. However, since only a limited number of oral presentation slots are available, in most cases abstracts requesting oral presentation will be programmed as poster presentations. Those preferring a poster presentation will be programmed as such. **Please note: topics under the category "Vascular Biology" are for poster presentation only.**
- i. **Area of Interest:** If you are interested in a particular area, (Development, Genetics, Matrix Biology or Bioengineering) choose a topic beneath that area. If your abstract is not applicable to any of these areas – see the topics under Vascular Biology. **Abstracts submitted to the Vascular Biology topic will be presented as posters.**

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- j. **Topic Category:** When submitting your abstract, please select the most appropriate topic category. Additional subject matter is welcome; please select OTHER if your abstract falls out of this brief list of topics. *Topics are listed at the end of this document.*
- k. Proofread abstracts carefully to avoid errors before submission. **No proof pages will be sent to authors.**
- l. Incomplete abstracts will be deleted on September 1, 2019.
- m. All correspondences will be sent via email to the submitting author only.
- n. **Submission of an abstract constitutes a commitment by the author(s) to present it.**
- o. The presenter is responsible for expenses associated with the submission and presentation of an abstract.
- p. Once the review/programming process starts, changes to abstracts can not be made (August 7, 2019).
- q. NAVBO reserves the right to assign the day and time of abstract presentations. **Requests for specific times will not be honored.**
- r. The organizers will attempt to program all submitted abstracts but NAVBO reserves the right to reject any abstract.

Topic Category:

Title:

Abstract Word Count: 37

Abstract Text:
Please select the "Normal" paragraph format in the abstract box. Your Word doc should be in Arial font, 10 pt. After you paste your abstract into this box, be sure your Greek and mathematical symbols are accurate.

Presentation Type:

Other Information
Please enter additional information and submit form to save the information.

Professional Level
(please select the most appropriate):

2) Author Designations –

- a. It is desirable that the submitting author (or corresponding author) be the presenting author.
- b. Up to twelve additional authors may be listed. Please use consistency when inputting the names of the affiliated institutions.
- c. **Presenting authors must be registered for the meeting by September 1, 2019 or risk their abstract being rejected.**

3) Disclosure –

- a. Although this meeting does not offer CME credits, NAVBO believes the audience should be informed of a presenter's (speaker, faculty, author, or contributor) academic and professional affiliation, and the existence of any significant financial interest or other relationship a presenter has with the manufacturer(s) of any commercial product(s) discussed in an educational presentation. When an unlabeled use of a commercial product, or an investigational use not yet approved for any purpose, is discussed during the presentation, it is required that presenters disclose that the product is not labeled for the use under discussion or that the product is still investigational. This policy allows the listener/attendee to be fully knowledgeable in evaluating the information being presented.

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The Program will note those speakers who have disclosed relationships, including the nature of the relationship and the associated commercial entity. Disclosure should include any relationship that may bias one's presentation or which, if known, could give the perception of bias. These situations may include, but are not limited to: 1) stock options or bond holdings in a for-profit corporation or self-directed pension plan; 2) research grants; 3) employment (full or part-time); 4) ownership or partnership; 5) consulting fees or other remuneration; 6) non-remunerative positions of influence such as officer, board member, trustee, or public spokesperson; 7) receipt of royalties; 8) speaker's bureau; 9) other. For full-time employees of industry or government, the affiliation listed in the Program will constitute full disclosure.

- b. All authors must complete the disclosure statements; if there are no disclosures or potential competing interests then you must select "No" next to Financial Disclosures.
- c. If you do have a disclosure (or more than one) select "Yes" next to Financial Disclosure. You will receive a disclosure form via email to be completed and returned via fax or mail to the NAVBO office no later than August 15, 2019.

4) NAVBO Travel Awards –

To be eligible for a Travel Award you must be a graduate student, postdoctoral fellow or research fellow. You must be a trainee member of NAVBO.

- a. Indicate that you are applying for this award within the online abstract submission form
- b. Indicate your current training (or professional) level: graduate student, postdoctoral fellow, research fellow, medical student
- c. Must be a trainee member of NAVBO
- d. Award applicant must be the presenting author
- e. Checks will be distributed to recipients onsite (time/date to be determined)
- f. **Please note** – that while many trainees from a single lab may apply for the award, there can only be one recipient per lab.

5) Other Travel Awards –

Information concerning other travel awards and their criteria can be found at www.navbo.org/events/vb2019/travawards19

6) Important Dates –

August 1 at 5:00PM (EDT), 2019 – Abstract submission deadline
August 7 at 5:00PM (EDT) – Deadline for any edits of previously submitted abstracts
September 1 at 5:00PM (EDT) – Incomplete abstracts will be removed
September 15 at 5:00PM (EDT) – Deadline for withdrawal of abstracts
August 15 – Disclosure forms due to NAVBO office
August 1, 2019 – Early bird registration deadline

7) Rules for Presentation –

- a. Oral presentations:
 - 1) Presentations within oral sessions are to be ten minutes in duration plus five minutes for questions.
 - 2) Presenters must bring their own computers (laptop, notebook or tablet), if this is a burden, please contact bernadette@navbo.org.
 - 3) The session room will be equipped with the following audio/visuals: podium with lavalier microphone, timer, LCD projector, screen, two microphones in floor stands (for audience questions) and a laser pointer. **If you use a MAC, be sure to bring your VGA/HDMI adapter (one will not be provided).**
 - 4) If you are referencing work previously published by another author, please be sure to include a complete citation at the bottom of the appropriate slide.
- b. Poster presentations:
 - 1) Poster presenters will be provided with a four-foot wide by four-foot high board (122cmx122cm). Please bring your own pushpins.

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- 2) At the top of your poster you should include the abstract title, all authors and your program number (provided to you via email **after** all abstracts have been programmed).

8) For U.S. Government Employee Author(s):

Use the check boxes to indicate whether or not author(s) is a U.S. Government Employee. If applicable, the author(s) hereby warrants that the described work was authored by employees of the United States Government as part of their official duties and therefore may be published and reproduced without restriction.

TOPIC CATEGORIES:

Developmental Vascular Biology and Genetics:

Artery-Vein Differentiation
Blood Vessel Morphogenesis
Integrative Function in the Microcirculation
Lymphangiogenesis
Mural Cell Origins and Functions
Origins of the Vasculature
Signaling in the Vasculature
Therapeutic Potential of Induced Pluripotent Stem Cell-derived ECs

Vascular Matrix Biology and Bioengineering:

Bioengineering Vascularized Tissues for Regenerative Medicine
Disease Modeling with Biomedical Engineering
Extracellular Matrix and Disease
Genetic Mechanisms Underlying Vascular Disease
Intersection of Tissue Engineering and Computational Modeling
Mechanotransduction
Microphysiological Models of the Microcirculation
Vascular Calcification and Valve Development

Vascular Therapeutics

Bioengineering Organ-Specific Vasculatures

Emerging Technologies and Imaging

Vascular Biology (poster presentations only):

Animal Models of Vascular Disease
Atherosclerosis and Restenosis
Hypertension/Endothelial-dependent Responses
Lipid Mediators and Lipoproteins
Lymphatic Function
Regulation of Epithelial and Endothelial Junctions
Stem Cells in Vascular Biology
Vascular Inflammation and Immunology
Vascular Signaling
Vascular Smooth Muscle Cell Biology
Other Bioengineering
Other Developmental Biology
Other Genetics
Other Matrix Biology
Other